

Adoption Date: April 14, 1998  
Revised: December 13, 2021

## **CONSTITUTION & BY-LAWS OF THE WHARTON SOCCER CLUB, INC.**

### **ARTICLE 1**

#### **Name and Incorporation**

**Section 1.** The name of the corporation is The Wharton Soccer Club, Inc. it is hereafter referred to as “the Corporation.”

**Section 2.** The purpose for which the Corporation is formed is to promote growth in the youth of the community through support and organization in soccer, to organize soccer programs in Wharton and to raise money to support the soccer program.

### **ARTICLE 2**

#### **Members**

**Section 1.** There shall be two (2) categories of membership in the corporation – Active Member and Associate Member. All membership applications must be approved by the Active Membership.

ACTIVE MEMBER - All Coaches, Volunteers, and Committee Chairs who volunteer 3+ hours a season.

ASSOCIATE - Any person who has contributed their \$10 annual dues to be an Associate Member.

All new ACTIVE and ASSOCIATE Members must be approved by a vote.

All ACTIVE and ASSOCIATE Members’ status within the Corporation may come under review as stated in Art. 6, Section 1-2.

Voting procedures will be a motion, time for discussion and final vote.

### **ARTICLE 3**

#### **Officers**

**Section 1.** The Officers of the Corporation will consist of President, Vice President, Secretary and Treasurer, Player Agent for Travel and Player Agent for Recreation. The Officers

will hold office for One (1) calendar year. All Officers and Representatives at the end of their term of office shall deliver to their successors all books, papers, money and other property in their possession, belonging to the corporation.

The position of Player Agent for Travel and Player Agent for Recreation may be occupied by the same officer. In the event that the Player Agent for Travel and the Player Agent for Recreation are the same officer, then that officer will be entitled to one vote.

**Section 2.** The Officers shall be elected by the Active & Associate Members at the first fiscal meeting of the year and until their successors are elected and qualified.

**Section 3.** The President or Vice President of the corporation will preside at all meetings. He/she shall appoint a Chairman for all Committees from the list of Active Members.

The President, Vice President, or an appointee, will be the delegate to all Rockaway Valley Soccer League (RVSL) meetings. A vote on new business at a RVSL meeting cannot be cast until the issue is presented to the corporation. The President, or his appointee, will be the delegate to all Morris County Youth Soccer Association (MCYSA). A vote on new business at a MCYSA meeting cannot be cast until the issue is presented to the corporation.

The President of the corporation shall appoint an Auditing Committee to go over the Treasurer's books to certify his/her financial report at the end of each season, unless an issue arises that requires immediate review.

The President of the corporation shall act as the spokesperson for the corporation, including handling all media requests. Statements, press releases, comments, et al. for press, news, and media outlets given on behalf of the corporation or its members shall be approved by the board. The board may appoint a member or members to handle social media accounts and associated content.

The Board shall have the authority to establish a Committee. The Committee shall consist of a Chairman and other volunteers. The following shall be considered standing committees: Field Committee, Fundraising & Sponsorship Committee, Equipment and Uniforms Committee, Registration Committee, Awards Committee and Refreshment Committee.

The Vice President shall succeed to the powers of the President in his absence.

The Secretary shall record the minutes of all meetings, attend to all correspondence and keep the records of the corporation.

The Treasurer shall collect all dues and have charge of all monies of the corporation. He/she shall keep a detailed account of income and expenditures thereof. He/she shall submit a monthly report of finances to the corporation. He/she shall pay all

bills properly passed upon and approved by the corporation, and shall have full charge of all property of the corporation with the aid of appointed Committees. The Treasurer shall hold all monies in either a checking and/or savings account on which two (2) signatures of Officers shall be required to affect withdrawals.

The Player Agent for Travel shall be responsible for all of the following: completed sign-up forms for travel players, fees paid for travel players, certification of age and insurance numbers for travel players and interceding for travel coaches in disciplinary actions.

The Player Agent for Recreation shall be responsible for all of the following: completed sign-up forms for recreation players, fees paid for recreation players, certification of age and insurance numbers for recreation players and interceding for recreation coaches in disciplinary actions.

## **ARTICLE 4**

### **Committees**

**Section 1.** Field Committee: Maintenance of playing fields, set up and removal of nets and flags and lining of fields.

Fund & Raising Sponsorship Committee: Coordinate fundraising for Corporation. All funds raised shall be immediately transferred/deposited to the Corporation's bank account.

Equipment & Uniforms Committee: Inventory and keep track of all Corporation equipment and uniforms, request purchase orders, and distribute new equipment and uniforms as required.

Registration Committee: Organize and conduct registration, maintain a list of all players, coaches and teams. All funds collected at in-person registrations must be presented to and verified by the Treasurer. The Treasurer will immediately transfer/deposit all funds to the Corporation's bank account.

Awards Committee: Select awards for approval by Active Members, organize and conduct bi-annual awards dinner.

Refreshment Committee: Maintain snack shed, organize schedule of shed volunteers, purchase food, establish rules of shed use, review expiration dates, and recommend food prices for approval by the Active Members.

## **ARTICLE 5**

### **Meetings**

**Section 1.** All meetings of the corporation will be open to the public. Votes may only be cast by ACTIVE or ASSOCIATE Members.

All meetings will be held on: the Third Tuesday of every month, at 7 p.m. at the Robert Street Field House, unless noted otherwise.

Additional meetings may be scheduled with prior notification to members.

**Section 2.** The Order of Business for all corporations' meetings shall be as follows:

- 1.0 Roll Call
- 2.0 Minutes of previous meeting
- 3.0 Communications
- 4.0 Report of Treasurer
- 5.0 Report of Committees
- 6.0 Delegates' Reports
- 7.0 Special Reports
- 8.0 Unfinished Business
- 9.0 New Business
- 10.0 Adjournment

A minimum of two officers must be present in order for a meeting to take place. Additionally, the President or Vice President must be in attendance, as well as the Secretary or his/her appointee.

A quorum shall consist of Active and Associate Members only. A quorum is required to pass new business and constitutional changes.

In case of doubt as to procedure at any meeting of the corporation, "Robert Rules of Order" shall govern.

## **ARTICLE 6**

### **Members' & Players' Conduct**

#### **Section 1.**

The corporation may suspend or permanently revoke the membership of any member or player in any of the following events:

- 1.0 If such member shall refuse or neglect to fulfill any of its obligations as a member, or violates any of the provisions of the Constitution and By-Laws of this corporation.
- 2.0 If such member shall commit any act which shall contravene or be inconsistent

with the principles and standards of good sportsmanship.

3.0 Any misconduct fees incurred by a Coach or Active Member, will be the responsibility of that party, not the responsibility of the Corporation.

## **Section 2.**

The corporation may suspend or permanently bar any player who commits an act which shall contravene or be inconsistent with the principles and standards of good sportsmanship.

- 1.0 If such member shall refuse or neglect to fulfill any of its obligations as a member, or violates any of the provisions of the Constitution and By-Laws of this corporation.
- 2.0 If such member shall commit any act which shall contravene or be inconsistent with the principles and standards of good sportsmanship.

## **Section 3.**

The corporation may convene a disciplinary hearing to address any infractions by a member or a player. Any player who is the subject of such a hearing may be represented by his or her coach at the hearing. At the conclusion of the hearing, the Officers of the Corporation will vote on the matter to determine:

- a) Whether a member should be suspended or have his or her membership permanently revoked.
- b) Whether a player should be suspended or permanently barred from the corporation.

Disciplinary actions against any member or player must be approved by a majority vote of two thirds of the Officers of the Corporation.

## **Section 4.**

After the season has been declared open by the corporation, all games played by members of this corporation shall be under the jurisdiction of the corporation.

Any case of misconduct on the field of play, or in the dressing room, by players, officials, or members of the corporation shall be reported to the President and Vice President and be acted upon at the next meeting.

The official referee shall be the sole judge on the playing field and his/her decision shall be final. No protests, based on referee decisions, shall be allowed. Any complaints about

any official referee shall be directed in writing to the Secretary of the Corporation.

## **ARTICLE 7**

### **Player Qualifications**

**Section 1.** Registration shall consist of proof of age by birth certificate, passport or alien registration card and required registration fee. A player must be within age limitations established by the corporation and the RVSL. A player's registration shall expire at the end of the season. In the case of travel team players, registration will be governed by the rules of the MCYSA and the NJYSA.

The corporation reserves the right to discipline any player in accordance with the RVSL, MCYSA and NJYSA codes.

## **ARTICLE 8**

### **Team Formation**

**Section 1.** A team shall consist of a Coach, Assistant Coach(s) and Players.

**Section 2.** The corporation shall limit roster size of a Division within the RVSL, as follows:

Division AA - 13 to 20  
players Division A - 13 to 20  
players Division B - 13 to 20  
players Division C - 7 to 16  
players Division D - 7 to 16  
players Division E - 7 to 16  
players

The number of teams shall be based on establishing teams in accordance with above roster size and availability of coaches as guided by the RVSL. In the case of travel team players, team size will be governed by the rules of the MCYSA and the NJYSA.

**Section 3.** Team rosters will be selected as follows:

1.0 Via Registration

2.0 Division movement should only be used for the establishment of a minimum roster size and must be approved by parents and coach of lower division team. This movement and procedure must be completed by August 1<sup>st</sup>.

**Section 4.** Team rosters will be established, as follows:

- 1.0 Staff will have the option of having their own children on team.
- 2.0 A team shall remain intact unless the number of players registered exceeds the Roster limit, then the teams will be determined by *Art. 8, Sect 3, par. 3*.
- 3.0 A coin flip shall determine the initial selection and alternate selections will follow.
- 4.0 In the case of travel teams, team rosters will be determined by the coaches, in consultation with the officers and player agent. Outside evaluators may be utilized in this process. In addition, this process will be governed by the rules of the MCYSA and the NJYSA.

## **ARTICLE 9**

### **Coaching Assignments**

**Section 1.** Previous year's staff has first option of the same Division or age category team (when same number of teams exists).

If fewer teams exist in a Division or age category, the senior coach will have the first choice. In cases of equal seniority, a coin toss will decide team choice.

When teams are added to a Division or age category, the corporation will then seek coaches. However, if there are too many volunteers and team coach assignments cannot be resolved, a coin toss among the new coaches will determine assignments. An existing coach shall have option over any new volunteers.

## **ARTICLE 10**

### **Fiscal Year**

**Section 1.** The fiscal year of the corporation shall be January 1 to December 31.

## **ARTICLE 11**

### **By-Laws**

**Section 1.** These bylaws may be altered, amended or repealed by the Officers.

Such changes must be read at two monthly meetings and will be voted on by all Active and Associate Members in attendance prior to the second meetings Adjournment.

## **ARTICLE 12**

### **Dissolution**

**Section 1.** Upon the dissolution of the corporation, assets shall be distributed for one or more exempt purposes within the meaning of section 501 (c ) (3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of by a Court of Competent Jurisdiction of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

## **ARTICLE 13**

### **Compensation**

**Section 1.** Neither Members nor Officers shall receive any fee, salary or remuneration of any kind for their services in such capacities, provided, however, that Members and Officers may be reimbursed for reasonable expenses incurred with approval of the Officers upon presentation of vouchers.

## **ARTICLE 14**

### **Indemnification**

**Section 1.** The corporation shall indemnify every corporate agent as defined in, and to the full extent permitted by Sections 15A:2-8 and 15A:3-5 of the New Jersey Nonprofit Corporation Act, and to the full extent otherwise permitted by law.